

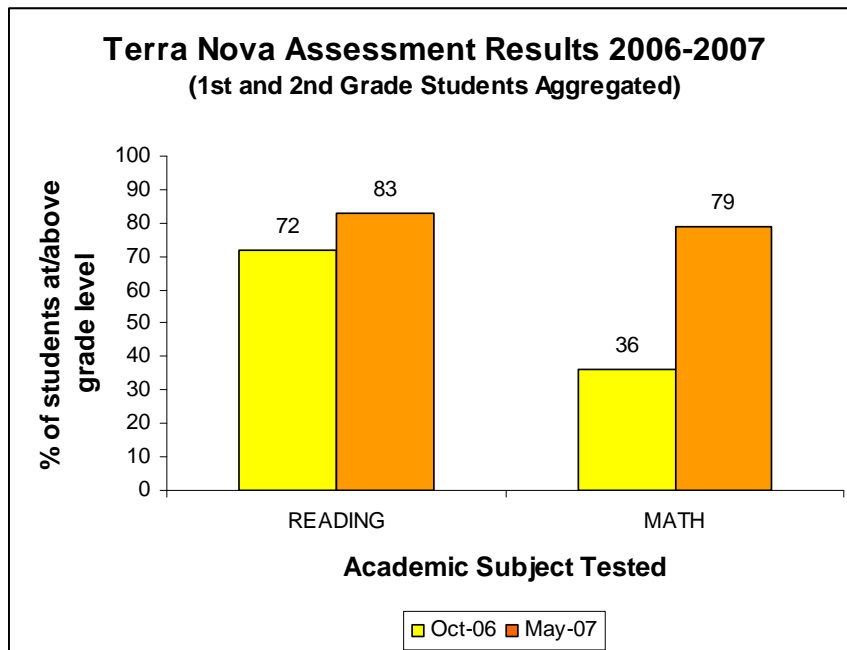
## Girls Preparatory Charter School New York, NY

**1** Please describe your organization briefly, including mission statement, activities, size, etc.

The mission of Girls Prep is to prepare girls to enter and succeed in academically competitive middle and high schools of their choice. We do this by providing a rigorous education that nurtures the gifts of each girl in a single-sex environment. As a preparatory school, Girls Prep is focused, from day one, on providing a rigorous back-to-basics education, preparing students to achieve academic excellence in high school, college and their careers. The school employs a curriculum with a proven track record of ensuring a strong academic base on which students can build higher order thinking skills that will make them cherish education for life. Girls Prep aims to develop good work habits and to cultivate the individual talents of each girl. We are committed to the belief that students are unique persons, whose differences should be understood and respected though not used as an excuse. To achieve the high academic standards set for Girls Prep girls, the school day is longer than that of standard New York City public schools; the school year is 200 days long at Girls Prep compared to 180 days in the traditional New York public schools. Girls Prep students are in school from 8am until 3pm from September to July; roughly 90% of our students participate in our after-school enrichment and academic program from 3 to 5:45 p.m. each day. The key elements core to our school's model are:

- A neo-traditional research-proven curriculum with a strong focus on literacy
- High expectations for academic excellence
- A longer school day and year than traditional public school for more time for learning
- Extensive professional development of our teachers and clear career paths for teachers and leaders at every level
- School uniforms for students and a professional dress code for teachers
- Clearly articulated and consistently upheld behavior standards
- A focus on ethics and personal responsibility
- Teaching to individual learning styles
- Emphasis on good habits regarding nutrition and physical

Over the past three years, Girls Prep has developed its people, programs and systems to support high levels of student achievement and equally high levels of staff and parent satisfaction. In the two years since the school's founding, we have brought 83% of our now first- and second-graders to grade level or higher in math and 79% of them to these levels in reading:



As depicted in the bar graph above, our girls made particularly impressive gains in math. Although Girls Prep has started strong, we will not be satisfied until every student is demonstrating mastery of key skills and grade-level competencies, and we will strive for even greater student performance gains in years to come. Girls Prep will continue to grow to grow our program and will serve 240 girls by fall 2008, preparing them for success in college and beyond.

As we continue to build our school, develop our educators, and refine our curriculum and systems, we are ever mindful of our role in driving innovation and change in public education. Underpinning our school's mission is our knowledge that the achievement gap between low-income African-American and Latino students and their upper-middleclass white and Asian peers is a key cause of declining U.S. global competitiveness and a shame on our nation. Girls Prep aims to close this gap through offering each of our girls an excellent education with strong foundations in core academic content. We are now oversubscribed with 6 applicants for each seat in the school and numerous parents and community members, who are mandating the development of a corollary all-boys brother school to Girls Prep. We are now considering opening an additional Girls Prep School, as well as a Boys Prep school two years from now and have entered the initial planning phases to take this next exciting step!

**2** Describe **in detail** the work or project an intern will do, **please be as specific as possible**.

Summer Interns will help with reporting that we must do at the end of the school year. This includes communicating with the Charter Schools Institute and State Education Department about the annual reports that Girls Prep is required to submit, calculating our test score results (at the direction of the Director of Finance and Operations), writing the annual report (at the direction of the Executive Director. Additionally the intern will work with the Director of Finance and Operations to ensure that the classrooms are equipped to begin the new school year. This summer, it is also likely that the intern will work with the Executive Director to implement plans to expand the organization and to establish a Boys Prep. The role the intern will fill in this regard may include grant writing, organizing interviews, responding to State Ed's questions, attending meetings with the DOE etc. It is hard to determine the amount of work this will entail at this point in time but it will be a major portion of the internship this year.

**3** Describe any particular skills, background, or qualities you are seeking in an intern

Writing is an essential skill as well as familiarity with MS Office programs such as Excel, MS Word, PowerPoint. Comfort with mathematical calculations is must. Interest in public education reform and charter schools is key an interest in single-sex education is good. Generally, our team is flexible and hard working, but fun as well.

- There are required dates for this internship. Internship must start on \_\_\_\_\_ and end on \_\_\_\_\_ or most include the period \_\_\_\_\_.

xStart and end dates for the internship are flexible.

The expected working schedule for this internship:

Begin \_8:00\_\_ a.m. End \_4:00\_\_p.m.

Lunch break: Length\_\_\_\_1 hr\_\_\_\_ specific time\_\_none\_\_\_\_